

BUFFALO ERIE NIAGARA LAND IMPROVEMENT CORPORATION

MEMORANDUM

TO: Board of Directors, Buffalo Erie Niagara Land Improvement Corporation
FROM: Brendan Mehaffy, Chairperson
SUBJECT: **Resolution #2017-65** Approve Contract For A/E Services, 36-38 Longnecker Street, Buffalo NY
DATE: December 21, 2017

DISCUSSION:

BENLIC received a grant from LISC (Local Initiatives Support Corporation) in the amount of \$180,000.00 to explore the development of urban infill on select vacant lots in the City of Buffalo. The lots at 36-38 Longnecker Street in the Lovejoy community were selected due to their strategic location and ability to strengthen a historically healthy, low-moderate income community.

The Request for Proposals was released on December 4, 2017, with a submission deadline of December 20, 2017.

ACTION:

WHEREAS, the Buffalo Erie Niagara Land Improvement Corporation wishes to approve a proposal and enter into contract for Architectural and Engineering Services to complete Two Single Family Homes at 36-38 Longnecker Street, Buffalo

WHEREAS, pursuant to the Corporation's Procurement Policy for Professional Services over \$10,000.00, a Request for Proposal was sought from four A/E firms specializing in small scale residential development on December 4th, 2017 with a deadline to submit proposals of December 20, 2017; and

WHEREAS, the proposals of the various proposers are presented in the table below:

CONTRACTOR	PROPOSAL PRICE	MBE/ WBE?	COMMENT
Conway and Company Architects	\$12,800.00	No	
Abstract Architecture	\$34,950.00	No	
Adam Sokol Architecture	-----	No	Did not submit
John Wingfelder, Architect	-----	No	Did not submit

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RESOLVED, that the BENLIC Board of Directors approves the proposal from Conway and Company Architects of *not to exceed* \$12,800, and authorizes the execution of a contract for said amount to perform A/E Services for the construction of two single family homes for the benefit of BENLIC and in accordance of a grant between BENLIC and grant project funder, LISC;
and be it further,

RESOLVED, that this Resolution, approving the contract for Conway and Company Architects, shall take effect immediately.