

BUFFALO ERIE NIAGARA LAND IMPROVEMENT CORPORATION
BOARD OF DIRECTORS MEETING MINUTES
February 15, 2013 - 9:00 AM
Edward A. Rath County Office Building, Room 1004

Call to Order by Chairwoman Maria Whyte.

ATTENDANCE:

Board Members: Chairwoman Maria Whyte, Brendan Mehaffy, Frank E. Krakowski, Timothy Ball
David Comerford, James Comerford, Jr., Christina Orsi, Donna J. Estrich, Michael Siragusa.
Excused: Joseph Hogenkamp, Joseph L. Maciejewski,

GUESTS:

Joseph Kelemen, WNY Law Center; Martin Polowy, EC Law Department; Jason Knight, EC DEP; Eric
Gillert, Planning Director Amherst., Robert Keating, EC Budget, Jim Magavern, Jennifer Sepulveda-Beltre,
Mary Holtz, RJ Ball.

HAND OUTS:

Agenda; Minutes of January 18, 2013 Board Meeting; Flow Chart; Memo from Counsel Regarding
Amendments to Land Bank Act 2013 BENLIC Budget.

NEW BUSINESS:

1. Approval of Minutes: The minutes of the January 18, 2013 Buffalo Erie Niagara Land Improvement Corporation (BENLIC) were presented and reviewed. Motion to approve by Christina Orsi, seconded by Mike Siragusa and unanimously carried as approved.
2. Naming of Fiscal Agent: Motion to accept Bob Keating as Fiscal Agent by David Comerford; seconded by James Comerford, Jr., unanimously carried as approved.
3. Adoption of 2013 Budget: Motion to accept budget as submitted by Mike Siragusa, seconded by Donna Estrich and unanimously carried as approved. Brendan Mehaffy noted that he would monitor the city's in kind contribution for accuracy and recommend changes as necessary.
4. Election of Governance Committee:
 - Mike Siragusa
 - Tim Ball
 - Brendan Mehaffy

Motion to approve by James Comerford, Jr.; seconded by Christina Orsi, unanimously carried as approved.

Note that election of Finance Committee needs to occur if BENLIC issues debt.

5. Launch of BENLIC Website www.erie.gov/benlic: Maria Whyte showed site on projector. It was suggested that photos and materials from training be added, along with logo.
6. Updates: General discussion regarding March meeting items.
 - a) County Contract: Distribution of Public Benefit Services Contract for March vote.
 - b) MWBE Policy. Policy to be established with possible approval in March or April. Christina Orsi suggested BENLIC can connect with her agency (Empire State Development) which regulates all state agencies.

- c) Rules and Procedures. Flowchart of property acquisition was shared. Maria Whyte stated to wait until Joe Maciejewski is present to discuss revised dates on the flowchart, which will result in amendments to BENLIC Rules and Procedures.
- d) Orientation. Feedback was good.
- e) Working Group Report. Property selection criteria continues to be the focus of the Working Group. The group discussed the possibility of pursuing some properties in 2013 in 3 different classes:
 - 1) Properties with value,
 - 2) Properties with limited value in need of re-hab, and
 - 3) Properties targeted for demolition.

Also CDBG communities might be interested in properties. Brendan Mehaffy and Jennifer Sepulveda-Beltre still need to work out properties from Buffalo for consideration

- f) Legislative amendments and Land Bank Act. In memo from Marty Polowy to BENLIC, he explained some issues to be identified. Jason Knight said Syracuse had its own amendments to legislation. Maria Whyte suggested letters from the County Executive, Mayor Brown, etc. She will work on a draft letter. Christina Orsi is checking if there are any new Land Banks.
- g) ABO Training. Updates were provided.
- h) Parking Lot Issues were briefly discussed.

Next Meeting: March 15, 2013 at 9:00 a.m.
Location: Rath County Office Building, Room 1004

Motion to adjourn made by Mike Siragusa. Seconded by James Comerford, Jr.

Recorded by: Frank Krakowski
Submitted for Approval: Frank Krakowski, Secretary

Adopted by BENLIC Board Members on March 15, 2013