

BUFFALO ERIE NIAGARA LAND IMPROVEMENT CORPORATION

BOARD OF DIRECTORS MEETING MINUTES

December 15, 2016 – 11:00 AM

Edward A. Rath County Office Building

95 Franklin Street, Room 1004

Buffalo, New York 14202

Call to Order by Joseph Hogenkamp, Vic Chairman

ATTENDANCE:

Board Members Present: Frank E. Krakowski, Joseph L. Maciejewski, Timothy Ball, Joseph Hogenkamp, Christopher J. Schoepflin, Michael Siragusa, Thomas Hersey

Board Members Excused: Brendan Mehaffy, OJ McFoy, James Comerford Jr., Donna J. Estrich, Christopher J. Schoepflin

Fiscal Agent Present: Robert Keating

BENLIC Counsel Present: Martin Polowy

Executive Director: Jocelyn Gordon

Assistant Program Coordinator: Alex Carducci (Absent)

Guests:

HAND OUTS:

Agenda; Minutes of November 17, 2016 Board Meeting; Treasurer's Report; Bid Approvals: **Resolution #2016-35**: 365 Northumberland – Complete Project, **Resolution #2016-53**: 72 Schauf – Buffalo – Complete Project, **Resolution #2016-54**: 310 Wagner – Village of Sloan.

NEW BUSINESS:

1. Roll Call
2. Approval of Minutes: The minutes of the November 17, 2016 Board of Directors Meeting were presented and reviewed. A motion was made by Michael Siragusa, to approve, seconded by Timothy Ball and unanimously carried as approved.
3. Treasurer's Report: Treasurer Joseph Maciejewski presented a Treasurer's Report as of November 29, 2016, balance of (M&T Bank) \$ 1,752,628.79. A motion was made by Timothy Ball, to approve, seconded by Thomas Hersey and unanimously carried as approved.

4. APPROVAL OF BIDS:

• **Resolution #2016-53 72 Schauf, Buffalo**

Resolution #2016-53 is a request to approve received bids for Complete Project construction services for BENLIC rehab project at 72 Schauf, Buffalo. The bid was announced on November 28, 2016, with submission deadline of December 14, 2016. BENLIC estimate for the work was \$102,040.00 The second lowest bid received was from C&R Housing for \$111,601.80. The lowest bid by RJ Properties was rejected due to dissatisfactory level of workmanship in previous projects. A motion to amend resolution to remove Onyx Global Group and replace with C&R Housing was made by Joseph L. Maciejewski, seconded by Timothy Ball and unanimously carried as approved. A motion to approve as amend was made by Joseph L. Maciejewski, seconded by Michael Siragusa and unanimously carried as approved

Resolution #2016-53 ATTACHED.

• **Resolution #2016-54 310 Wagner, Village of Sloan – (2) Kitchen Improvements**

Resolution #2016-54 is a request to approve received bids for kitchen improvements construction services for BENLIC rehab project at 310 Wagner, Sloan. The bid was announced on December 1, 2016, with submission deadline of December 14, 2016. BENLIC estimate for the work was \$17,048.80 The lowest bid received was from Western New York Mortgage Field Services for \$17,167. A motion was made by Michael Siragusa to approve, seconded by Timothy Ball and unanimously carried as approved.

Resolution #2016-54 ATTACHED.

5. Executive Directors Report:

- Jocelyn Gordon informed the Board of the recovery rate of projects over the past Year which has returned money to BENLIC for future Projects is the highest in New York State (estimated 95% recovery of funds).
- Demo Fund Balance of \$67,293 of which \$37,000 must be spend by June 2017, Jocelyn suggested that the \$37,000 to be used toward the demolitions in Town of Cheektowaga/Village of Sloan.
- Round 3 Grant fund application has been submitted in the Amount of \$1.18 Million from Community Revitalization Grant.

Adjournment:

A motion to adjourn was made by Michael Siragusa and seconded by Joseph L. Maciejewski and unanimously carried as adjourned.

NEXT MEETING: Board of Directors – 11 a.m. January 20, 2017
Location: Brisbane Building Conference Room 521 (403 Main St)

Recorded by: Frank E Krakowski
Submitted for Approval: Frank E Krakowski
Adopted by BENLIC Board Members on _____