

BUFFALO ERIE NIAGARA LAND IMPROVEMENT CORPORATION

MEMORANDUM

TO: Board of Directors, Buffalo Erie Niagara Land Improvement Corporation

FROM: Brendan Mehaffy, Chairperson

SUBJECT: **Resolution #: 2021-30** Hiring Part Time Property Analyst Intern

DATE: September 23rd, 2021

DISCUSSION

The position of part-time Property Analyst Intern was created to assist with the annual Request for Foreclosure process and to identify property for acquisition. BENLIC has engaged in a search process and wishes to hire Matthew Azzano to serve in the capacity of Property Analyst Intern.

ACTION

The Board of Directors is hereby requested to approve the following resolution:

RESOLVED, that the BENLIC Board of Directors accepts the recommendation of the Executive Director and agrees to hire Matthew Azzano to serve as a Part Time Property Analyst Intern; and be it further

RESOLVED, that BENLIC Executive Director Jocelyn Gordon, is authorized to enter into agreement with Matthew Azzano for the following:

- A wage of \$17.00 per hour, 15 -20 hours per week.
- Mileage accrued reimbursable at current IRS rate.
- Start date of September 1st, 2021

RESOLVED, that the Part Time Property Inspector shall be an at-will employee of the Corporation.